

Social Security Coverage for a 'Self-employed Person' / 'Sole Proprietorship' company

Dear Madam, dear Sir,

As part of the supplier registration process as a 'Self-employed Person' / 'Sole Proprietorship' company with Roche Diagnostics International AG, Basel Branch Diabetes Care (aka Roche Diabetes Care, short RDC) headquarters in Switzerland, we need proof of proper registration of your company with the competent social security authority either in Switzerland, or in your country of residence.

Please send us copies of the following documents to complete your registration.

- The document cannot be older than 3 years

As a 'Self-employed Persons' with residence in:

A. Switzerland

Copies of status with the Swiss authorities (compensation office) on your social security coverage as 'Self-employed Person' and proof of acceptance as self-employed by a compensation office:

- "Nachweis des Anschlusses bei einer Ausgleichskasse"
- 'Nachweis über ihre Selbständigkeit'
- The document must include nature of business description which corresponds with later invoiced services

B. In the EU

A copy of your status with your resident country social security provider:

- EU Form «A 1»
 - The time period specified in the A1 Form has to match service period provided

(Evidence that you do not owe Swiss Social Security payments, because of appropriate social security coverage in your country of residence)

C. Outside of Switzerland and the EU

Copies of evidence that you do not owe Swiss Social Security payments because of appropriate social security coverage in your country of residence.

In case you cannot provide the needed proof for any of the above (A. – C), let us know of the reason for this.

If you provide services as a registered legal entity, (AG, GmbH, SA, LLC, Co. Ltd., etc.) please notify us to correct the registration data and complete enrollment.

To complete your registration please send your reply within the next five business days to the sender with reference: 'Supplier Registration – Self-employment Proof'.

Any questions on applicable laws and regulations, please contact the respective authorities in Switzerland or in your country of residence.

Thank you very much for your cooperation.

Kind regards,

Roche Diabetes Care